

Hanoi, March ,2025

**DRAFT**

**2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS PROGRAM**

<i>Time</i>	<i>Meeting content</i>	<i>Performed by</i>
<b>I.</b>	<b>OPENING PROCEDURES</b>	
7h30÷8h00'	Welcoming, registering delegates to attend the General Meeting of Shareholders, distributing documents and voting ballots	Shareholder Qualification Review Board
8h00'÷8h05'	Report on checking shareholder qualifications	Mr. Nguyen Anh Dung – Member of Board of Supervisors
8h05'÷8h15'	Introducing and asking for the General Meeting's opinions on the Presidium, Secretariat; Ballot Counting Committee. Inviting the Presidium to run the meeting, the Secretariat and Ballot Counting Committee to perform their duties.	Mr. Pham Ngoc Tan - Head of Board of Supervisors
8h15'÷8h25'	Declaring the opening of the General Meeting of Shareholders and approving the meeting agenda.	Mr. Dong Quoc Cuong – Chairman of the Board of Directors
<b>II.</b>	<b>MEETING CONTENT</b>	
8h25'÷ 8h35'	Report on business performance in 2024, business performance plan in 2025	Mr. Nguyen Thanh Hung - General Director
8h35'÷ 8h45'	Report on the Board of Directors' activities in 2024 and plan for 2025	Mr. Dong Quoc Cuong – Chairman of the Board of Directors
8h45'÷ 9h00'	Report of the Supervisory Board; Report on selecting an auditor for the 2025 Financial Statements	Mr. Pham Ngoc Tan - Head of Board of Supervisors
9h00'÷ 9h10'	Report on approving the audited 2024 Financial Statements	Mr. Ta Hong Dieu - Chief Accountant
9h10'÷ 9h25'	Report on finalizing the remuneration payment for the Board of Directors/Board of Supervisors in 2024 and the estimated remuneration payment for the Board of Directors/Board of Supervisors in 2025;	Mr. Nguyen Thanh Hung - General Director
9h25'÷ 9h40'	Report on the 2024 profit distribution plan.	Mr. Nguyen Danh Quan - Member of Board of Directors
9h40'÷ 10h15'	Expressing the opinions of shareholders	Shareholders
10h15'÷10h30'	Announcing the voting regulations at the meeting	Mr. Pham Ngoc Tan - Head of Board of Supervisors
10h30'÷10h45'	Voting Voting to approve the contents of the meeting	Shareholders
10h45'÷11h00'	15-minute break	Counting Committee
11h00' ÷11h15'	Announcing the voting results of the meeting	Counting Committee
11h15' ÷11h30'	Approving the minutes and resolutions of the meeting	Secretariat
11h30'	Closing the meeting.	Mr. Dong Quoc Cuong – Chairman of the Board of Directors