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**REGULATIONS
ORGANIZING THE 2025 ANNUAL GENERAL MEETING OF
SHAREHOLDERS
BAC HA HYDROELECTRICITY JOINT STOCK COMPANY**

Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020;

Pursuant to the Charter on organization and operation of Bac Ha Hydropower Joint Stock Company approved by the founding General Meeting of Shareholders on January 28, 2008 and the 5th amended Charter approved by the General Meeting of Shareholders on May 30, 2022;

Pursuant to Resolution No. 29/2025/NQ-BHHC-HĐQT dated January 17, 2025 of the Company's Board of Directors on convening the 2025 Annual General Meeting of Shareholders,

The Organizing Committee of the 2025 Annual General Meeting of Shareholders of Bac Ha Hydropower Joint Stock Company promulgates the Regulations on organizing the 2025 Annual General Meeting of Shareholders as follows:

**Chapter I
GENERAL PROVISIONS**

Article 1. Subjects and scope of application

1.1. These regulations stipulate the format for organizing the 2025 Annual General Meeting of Shareholders of Bac Ha Hydropower Joint Stock Company and the rights and obligations of shareholders attending the meeting.

1.2. The Company's shareholders and meeting attendees are responsible for complying with the provisions of this Charter.

Article 2. Rights of shareholders when attending the meeting

2.1. To directly attend or authorize a representative to attend the Congress and to express opinions and vote on issues listed in the Congress agenda.

2.2. The Organizing Committee will send a meeting invitation along with the conference regulations and conference agenda for study and discussion before the conference.

2.3. Voting cards are issued with the number of votes corresponding to the number of voting shares that the shareholder registers to own or represent (for example, the voting card of a shareholder delegate is recorded as 10,000 shares, meaning that shareholder has 10,000 votes).

2.4. Shareholders who arrive late to the meeting have the right to register to attend immediately and then have the right to participate and vote immediately at the meeting; but do not have the right to participate and vote on the contents previously approved by the meeting when the shareholder is not present (the validity of the votes that have been conducted will not be affected).

Article 3. Obligations of shareholders when attending the meeting

3.1. Comply with the provisions of this Regulation.

3.2. Respect the executive authority of the Chairman of the meeting and respect the voting results of the meeting conducted in a valid manner.

3.3. Pay for your own travel and accommodation to attend the conference.



3.4. Bring the meeting invitation along with the authorization letter (in case of authorization) and identification documents (CCCD card or passport), present to the shareholder qualification verification committee before the official meeting begins.

Article 4. Rights and obligations of the Shareholder Qualification Inspection Board

4.1. The shareholder qualification examination committee established by the congress organizing committee is responsible for:

- Make a list of shareholders attending the meeting;
- Receive and check the meeting invitations and authorization letters to attend the meeting;
- Check whether the shareholders attending are complete and correct;
- Make a report on shareholder qualification verification to read before the meeting;
- Distribute voting ballots to shareholders before entering the hall.

4.2. The Board of Shareholders' Qualifications Auditors has the obligation to be absolutely honest and careful when performing its duties and must be responsible for the results of its work.

Article 5. Rights and obligations of the Chairman and Secretary of the congress

5.1. Chairman of the meeting: The Chairman of the Board of Directors of the company is the Chairman of the meeting. The Chairman of the meeting has the following rights and obligations:

- a. Control the congress to carry out the working program in a valid and orderly manner;
- b. Decide on matters of order and procedures of the congress or events arising outside the agenda of the congress;
- c. Has the right to postpone a meeting with a quorum to another time and place decided by the Chairman without consulting the meeting, if it is found that:
 - The conduct of those present prevents or is likely to prevent the orderly conduct of the meeting;
 - The delay is necessary for the proper conduct of the business of the meeting.

5.2. The Secretary of the congress is introduced by the Chairman for approval by the congress. The Secretary is responsible for assisting the Chairman in running the congress, recording and reading the minutes and resolutions of the congress.

Chapter II CONGRESS ORDER AND CONTENT

Article 6. Conditions for holding the meeting

The 2025 Annual General Meeting of Shareholders shall be held when the number of shareholders attending the meeting represents more than 50% of the company's voting shares according to the list of shareholders invited to the meeting when deciding to convene the meeting (according to the list of shareholders closing the meeting on March 17, 2025).

Article 7. Procedure for conducting congresses

7.1. The congress takes place in the following order and includes the following contents:

- a. Carry out procedures to verify the qualifications of shareholders attending the meeting;
- b. Preparation and opening work;
- c. Report on the results of the shareholder qualification verification;

d. Approve the list of the Presidium, the Secretary of the meeting and the Vote Counting Committee;

e. Approve the meeting agenda;

f. Approve the reports of the Executive Board, the Board of Directors, the report of the Supervisory Board, the 2024 financial statements;

g. Approve the report on the selection of an auditor for the 2025 financial statements;

h. Approve the report on the settlement of remuneration for the Board of Directors and the Supervisory Board in 2024 and the plan to pay remuneration to the Board of Directors and the Supervisory Board in 2025;

i. Approve the report on the profit distribution plan for 2024;

j. Discussion and announcement of the vote counting results;

k. Approval of the minutes, resolutions and closing of the meeting.

7.2. Voting form to approve the contents in the congress program.

Voting to approve the contents of the meeting agenda is carried out in the form of voting. The decision of the general meeting of shareholders is approved at the meeting when the following conditions are met: Approved by shareholders representing more than 50% or from 65% (as prescribed in Clause 1, Clause 2, Article 20, Company Charter) of the total votes of all shareholders attending the meeting.

Điều 8. Handling of cases where the shareholders' meeting is not held successfully

In case within 30 minutes from the scheduled opening time of the meeting, there are not enough shareholders as required in Article 6 of these regulations, the meeting must be reconvened within 30 days from the date of the first unsuccessful shareholders' meeting.

Chapter III IMPLEMENTATION PROVISIONS

Article 9. This Regulation takes effect from the date of promulgation and is the legal basis for organizing the 2025 annual general meeting of shareholders of Bac Ha Hydropower Joint Stock Company.



VOTING FORMAT
AT THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS
*(Attached to the Regulations on the organization of the 2025 Annual General Meeting
of Shareholders)*

A. General provisions.

- Each share owned or represented by a shareholder corresponds to a voting unit;
- Each shareholder or authorized person (collectively referred to as shareholder) attending the General Meeting will be given a "Voting Ballot" by the Organizing Committee of the General Meeting, which contains the shareholder code and the number of shares owned or represented by the shareholder.

B. Voting format and voting results.

- Each issue raised is within the authority of the General Meeting of Shareholders and is sought for opinions in order; including the following opinions:
 - Approved comments (agree)
 - Disapproved comments (disagree)
 - Other comments (no comments)
- In the voting section of each shareholder or shareholder representative, all opinions are fully recorded.
- At the General Meeting of Shareholders, a Ballot Counting Committee will be elected.
- All issues at the General Meeting will be voted on by voting method.
- The Ballot Counting Committee will count the votes and submit to the General Meeting.
- The required percentages when voting: All issues must be approved by the number of shareholders representing more than 50% or from 65% (as prescribed in Clause 1, Clause 2, Article 20, Company Charter) of the total number of votes of all shareholders attending the meeting.

** Note: Shareholders are required to keep their voting ballots carefully and mark (X) in one of the three squares corresponding to agree, disagree, or have no opinion.*

CONGRESS ORGANIZING COMMITTEE